

**GLENDALE PUBLIC LIBRARY  
MEETING ROOM SCHEDULE OF FEES**

LOCATION	SEATING	RENTAL HOURS	GLENDALE NON- PROFIT	NON- PROFIT	GLENDALE INDIV. AND COMM- ERCIAL	NON- GLENDALE INDIV. AND COMM- ERCIAL	FEE DESCRIPTION
<b>Central Library Auditorium</b> 222 E. Harvard St. 2 <sup>nd</sup> Floor Stage Dimensions: 12 ft. d x 28 ft. w (29 ft at rear of stage) Table seating for 80-120 For reservations call: (818)548-2030, Monday – Friday, 9 AM to 5 PM	230	M-F: 8 AM - Midnight Saturday 9 AM - Midnight Sunday 12:30 PM - Midnight	\$150 \$50 \$50	\$175 \$55 \$50	\$210 \$70 \$50	\$275 \$90 \$50	for 3 hours for each additional hour Additional fee for closed hours
			\$35	\$35	\$35	\$35	Maintenance Fee
			\$100	\$100	\$250	\$250	Ticketed Event Fee (<100)
			\$100	\$100	\$500	\$500	Ticketed Event Fee (>100)
							\$35 Reception Fee
							\$50 Rehearsal Fee (up to 2 consecutive hours)
<b>Central Library Conference Rooms</b>	8 – 10	LIBRARY OPEN HOURS			\$10	\$20	per hour/ based on availability
<b>Brand Library Recital Hall</b> 1601 W. Mountain St. Stage dimensions: 9 ft. d x 28 ft. w (23 ft at rear of stage) For reservations call: (818)548-2051, during library open hours	150	HOURS LISTED BELOW	\$150 \$50 \$50 \$75 \$35 \$100	\$175 \$55 \$50 \$75 \$35 \$100	\$210 \$70 \$50 \$75 \$35 \$250	\$275 \$90 \$50 \$75 \$35 \$250	for 3 hours for each add. hour Additional fee for closed hours 2nd Piano rental/per event Maintenance Fee Ticketed Event Fee \$35 Reception Fee \$50 Rehearsal Fee (up to 2 consecutive hours)

NOTE: Rental Hours: Sun & Mon: 9 AM to 9 PM, Wed: 6:30 PM to 9:30 PM, Fri & Sat: 5:30 PM to 9:30 PM

Recitals for fulfillment of a degree requirement will be charged the non-profit rate. This would include BM, MM and DMA students.

Students must provide a letter from their faculty member who they are studying with confirming the recital's degree requirement along with proof of current institutional affiliation (i.e. student id).

**Brand Library Art Galleries** 250 LIBRARY CLOSED HOURS \$2,000 \$2,500 \$2,000 \$2,500 for 6 hours  
The City of Glendale does not rent gallery or other space at the Brand Library for art exhibitions. The gallery space is available to rent for non-art events on a case-by-case basis. Rental includes 4000 square foot gallery space, use of Recital Hall, Sculpture Court, and kitchen facilities.  
Please call (818)548-2010 for further information.

**PLEASE NOTE:**

Fees are effective through June 30, 2012 and are subject to change.

**RECEPTION FEE:** There will be a \$35.00 Reception Fee at all branch sites when food is served at event and/or for use of a kitchen.

**TICKETED EVENT:** Applies to an event where attendance is limited to paid ticket holders or to attendees paying an admission charge or mandatory donation.

Events that are open to the public, but where a voluntary donation is requested, are not considered a ticketed event.

**MAINTENANCE FEE:** Set up and Staffing.

**AVAILABILITY:** These facilities are available for rental after hours subject to staffing availability and library operations. Contact site for Library Open Hours.

**PARKING:** Parking at all meeting room sites is limited during Library business hours. Except for events at the Brand Library, where parking is ample, users should make arrangements to locate nearby parking for attendees. Staff at each site can assist you.